GST103 Use of Library and ICT (2+0+0 2 Units)

- Introduction to Library and conceptual clarification
- Types of Libraries
- Library organisation
- Serial and Research departments
- Readers services division and reference collections
- Library rules and regulations
- Library Automation
- Hands on on online databases such as TEEAL, MIT Courseware, HINARI, OARE, AGORA, etc
- The basic concepts of processes, programs and the components of an Operating System.
- Basic knowledge of computer hardware
- Demonstrating knowledge of Open Source Applications in the Workplace as they relate to Closed Source equivalents.
- Navigation systems on a Linux Desktop and where to go for help.
- A rudimentary ability to work on the command line and with files.
- The use of basic command line editor.